2026 PLANNER/PROMOTER EVENT RATES

AUDIO-VISUAL RENTAL

Item	Price
AV Carts (20 available)	$26 each
One Corded Microphone per Room	No Charge
Additional Corded Microphones (50 available)	$36
Handheld or Lavalier Wireless (10 available)	$79
Four Channel Mixer	$51
Portable Screen: 8′ x 8′	$42
Flipchart with Paper & Markers	$38

EQUIPMENT RENTAL & EVENT PRODUCTION

Item	Rate	Notes
Scissor Lift with Operator	$115 per hour	
Forklift with Operator	$115 per hour	
Lectern/Podium	No Charge	
12″ Round Tile Mirrors	$2 each	
Piano	$125 per day	Plus, piano tuning at current rate
Pinboard 4′ x 8′ (24 available)	$60 each	
Riser 24″ Height	No Charge in Meeting Rooms	
Tablecloths for events other than meals	$4 each per day	
Confetti Clean Up	$2,000	
Poster Delivery	$200 Minimum	Varies with Poster Quantity
Pyrotechnic Permit – Required through the City of Duluth (plus firefighter on duty during performance)	Current rate	
ASL Interpreter (paid by promoter)	Current rate	
Stagehands: contact Jay Milbridge, IATSE Local 32 Cell: 218-310-2186 or stagelocal32@gmail.com	Current rate	
Stage Barrier	$1,250	Bike Rack Included in Rental

SUGGESTED AUDIO-VISUAL SUPPLIERS

Company	Phone Number	Website
Audio Visual Resources, Inc.	(218) 722-6219	avrduluth.com
National Audio Visual	(218) 722-7355	nationalaudiovisual.com
Duluth AV Logistics	(218) 606-0658	duluth-av-logistics.com

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DRAPERY

Item / Description	Price
Standard Drape Color: Black Additional Colors by Special Request: Blue, Red, Silver/Gray	
Booth drapery (3′ sides, 8′ back), 8′ x 10′ or 10′ x 10′	$36
Bulk Drapery, in addition to standard booth	$4 per linear foot

SIGNS

Item / Description	Rate	Notes
Booth Identification Sign (42″ wide x 4″ high) Vendor Booth List Required 4 Weeks Prior to Event	$14	Limit of 25 characters

SKIRTED DISPLAY TABLES WITH WHITE TOP

Length x Width	Height	Price
Standard Skirting Color: Black Additional Colors by Special Request: White, Blue, Red		
4′ x 2′	30″	$25
4′ x 2′	42″	$27
6′ x 2′	30″	$28
6′ x 2′	42″	$30
8′ x 2′	30″	$29
8′ x 2′	42″	$31

FURNITURE

Item	Price
Padded Chair	$16
Stool	$16
Easel	$12
Wastebasket	$11

ELECTRICAL SERVICE

Service Type	Item / Description	Capacity	Rate
Standard	120 Volts – Single Receptacle	20 amp (2200 watts)	$44
	208 Volts Single Phase – Single Receptacle	40 amp max (2200 watts)	$64
Special	208 Volts – Single Connection	40 amp (2200 watts)	$88
	208 Volts 3-Phase –Single Connection	50 amp max (18,000 watts)	$102

Special electrical service requires additional labor and connections. All connections must be made by DECC personnel. Contact Technical Services at 218-623-1276 for pricing information. Service will only be installed with an advance call. Please notify the service desk when the equipment is in place and ready for connection.

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PERSONNEL

Category	Rate	Each Additional Hour
Guest Services (Ticket Taker, Usher, Door Guard)	$120	$30
Guest Services Supervisor – 1 per event	$136	$34
Ticket Seller – Day of Event (Include 1 hour to set-up & balance)	$128	$32
First Aid Attendant - EMT	$220	$55
Event Security – Number needed based on event	$140	$35
Security Supervisor – 1 per event	$180	$45
Police (Per officer, based on a 4-hour minimum shift)	$440	$110
Runner – 12-hour shift after which extra hour rate applies	$300 Flat	$25

SERVICES

Category	Item / Description	Rate
B & W Printing	8.5" x 11" or 8.5" x 14" – Per Page	$0.25 each
	11" x 17" or Reduce/Enlarge – Per Page	$0.75 each
Color Printing	8.5" x 11" or 8.5" x 14" – Per Page	$1.00 each
	11" x 17" or Reduce/Enlarge – Per Page	$1.25 each
Water Service	Water Bottle Refilling Stations Throughout Facility	No Charge
	Water Station in Meeting Room	$35

HARD-WIRED INTERNET SERVICE | FLAT EVENT RATE

	Rate
Single hard-wired internet connection	$225

SINGLE MEETING ROOM WIRELESS INTERNET SERVICE | FLAT EVENT RATE

	Rate
Password-protected individual wireless internet	$225

CONVENTION CENTER WIRELESS INTERNET SERVICE | FLATE EVENT RATE

Event Space	Rate
City Side Convention Center, including Edmund Fitzgerald Hall	$975
City Side Convention Center – Single Floor Only	$585
Entire Harbor Side Convention Center	$700
Harbor Side Convention Center – Single Floor Only	$450

EXHIBIT HALL WIRELESS INTERNET

Event Space	Rate
Pioneer Hall or DECC Arena	$775
Edmund Fitzgerald Hall	$550