

2024 PLANNER/PROMOTER SHOW RATES

EQUIPMENT RENTAL

LIFTS

Scissor Lift with operator - \$100.00 per hour

Forklift with operator - \$100.00 per hour

LECTERN/PODIUM

No Charge

MIRRORS

12" Round Tile - \$1.50 each

Portable Full Length - \$10.00 each

PIANO

\$125.00 per day, plus tuning

PINBOARD

4'x8' (24 available) - \$60.00 each

RISER

Height: 16" or 24" - \$40.00 per section, for exhibitors.

No charge in meeting rooms

TABLECLOTHS

(For events other than meals)

\$3.50 each, per day

VOTIVE CANDLES

\$1.50 each

SERVICES

B/W COPIES

8.5" x 11" or 8.5" x 14" – Per Page | \$0.25 each

11" x 17" or Reduce/Enlarge - Per Page | \$0.75 each

COLOR COPIES

8.5" x 11" or 8.5" x 14" – Per Page | \$1.00 each

11" x 17" or Reduce/Enlarge - Per Page | \$1.25 each

WATER SERVICE

Water Bottle Refilling Stations Throughout Facility

Water Station in Meeting Room - \$30

AUDIO-VISUAL EQUIPMENT RENTAL

AV CARTS

(20 available)

\$24.00 each

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MICROPHONES

One Corded Microphone per Room - No Charge
(Handheld, at lectern or standing)

Additional Corded Microphones - \$34.00
(50 available)

Wireless Microphones - \$77.00
(10 available – Handheld or Lavalier)

FOUR CHANNEL MIXER

\$49.00 each

SCREENS

(Portable: 8'x8')
\$38.00 each

SUGGESTED AUDIO-VISUAL SUPPLIERS

Audio Visual Resources, Inc.

- (218) 722-6219 | www.avrduluth.com

National Audio Visual

- (218) 722-7355 | www.nationalaudiovisual.com

Duluth AV Logistics

- (218) 606-0658 | www.duluth-av-logistics.com

DRAPERY

Drape Colors: Blue, Red, Silver/Gray, Black

STANDARD

(3'sides, 8' back)
8'x10' or 10'x10' Booth - \$31.00

SPECIAL DRAPERY

(In addition to standard booth)
3' High - \$6.25 per foot
8' High - \$6.75 per foot

SIGNS

BOOTH IDENTIFICATION SIGN

(4" High x 42" Wide)
Limited to 25 Characters - \$13.00

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SKIRTED DISPLAY TABLES WITH WHITE TOP (24")

TABLE STYLE	HEIGHT	COST
4' Skirted	30" Height	\$23.75
	42" Counter	\$25.75
6' Skirted	30" Height	\$26.75
	42" Counter	\$28.75
8' Skirted	30" Height	\$27.75
	42" Counter	\$31.50

(Colors: Red, White, Blue, Green, Black)

FURNITURE

Padded Chair	\$15.50
Stool	\$12.50
Easel	\$11.50
Wastebasket	\$10.50

CARPETING

(Includes Taping At Front Edge Only)

SIZE

9'x10' Gray	- \$40.50
9'x20' Gray	- \$67.50
9'x30' Gray Carpet	- \$88.50
Gray Carpet per Linear Foot	- \$11.50

ELECTRICAL SERVICE

STANDARD

120 Volts – Per Single Receptacle	- \$42.00
20 amp (2200 watts)	
208 Volts Single Phase – Per Single Receptacle	- \$61.00
40 amp maximum (2200 watts)	

SPECIAL

(Equipment Without Plugs, Bare Wires)	
208 Volts – Per Single Connection	- \$84.00
40 amp (2200 watts)	
208 Volts 3-Phase – Per Single Receptacle	
50 amp maximum (18,000 watts)	

Special electrical service requires additional labor and connections. All connections must be made by DECC personnel. Contact Building Services at (218) 722-5573, extension 239 for pricing information. Service will only be installed with an advance call. Please notify the service desk when the equipment is in place and ready for connection.

INTERNET SERVICE

Wireless internet and hard-wired internet is available. Contact your DECC Event Planner for information and pricing.