



# 2024 ELECTRICAL SERVICE ORDER FORM

|                 |          |                |     |
|-----------------|----------|----------------|-----|
| Name of Event:  |          | Date of Event: |     |
| Company Name:   |          | Booth # (s):   |     |
| Street Address: | City     | State          | Zip |
| Contact Name:   | Phone #: | E-mail:        |     |

### STANDARD ELECTRICAL SERVICE

Service will be brought to the booth in the most convenient manner. Any other placement will incur labor charges.

| Service  | Advance Rate | Floor Rate | Quantity | Total |          |
|--|--------------|------------|----------|-------|----------|
| 120 Volts – Per Single Receptacle              | \$105.00     | \$120.00   |          |       |          |
| 208 Volts Single Phase – Per Single Receptacle | \$150.00     | \$165.00   |          |       | \$ _____ |

(Electrical Service is Non-Taxable)

### SPECIAL ELECTRICAL SERVICE

(Equipment Without Plugs, Bare Wires)

This service will require additional labor and connections. All connections must be made by DEE personnel. Please call for an estimate. Service will only be installed with an advance call. Please notify the service desk when equipment is in place and ready for connection.

Special order 120/208 volt service is available. Contact Building Services, Phil McLoughlin at 218.623.1239 for pricing information.

| Service   | Advance Rate | Floor Rate | Quantity | Total |          |
|---|--------------|------------|----------|-------|----------|
| 208 Volts – Per Single Connection<br>40 amp (2200 watts)                    | \$185.00     | \$195.00   |          |       |          |
| 208 Volts 3-Phase – Per Single Connections<br>50 amp maximum (18,000) watts | \$205.00     | \$215.00   |          |       | \$ _____ |

(Electrical Service is Non-Taxable)

### SERVICE ACCESSORIES

(Electricity Not Included)

| Service   | Advance Rate | Floor Rate | Quantity | Total |          |
|---|--------------|------------|----------|-------|----------|
| Power Strip (15 amp maximum)                            | \$35.00      | \$50.00    |          |       |          |
| Clip On Light w/75 Watt Bulb                            | \$70.00      | \$95.00    |          |       | \$ _____ |
| (Power Strips & Clip On Lights are Taxable) 8.875% Tax: |              |            |          |       |          |

Items listed are for rental only. The DECC does not have light bulbs available.

### PAYMENT INFORMATION

Make checks payable to: Duluth Entertainment Convention Center

Money Order # \_\_\_\_\_ Company Check # \_\_\_\_\_ Order Total: \_\_\_\_\_

MasterCard, Visa, Discover and American Express Cards Accepted

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder's Name (Please Print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**Advanced Rates** apply only to orders **paid in full** and received **5 business days** prior to the first scheduled move-in day.

**Floor Rates** must be paid at the time of move-in for all other orders. NO EXCEPTIONS.