

DULUTH ENTERTAINMENT AND CONVENTION CENTER AUTHORITY
REGULAR BOARD MEETING
October 27, 2021

A Regular Board Meeting was held Wednesday, October 27, 2021 in the Senator Sam Solon Board Room.

Board Members Present:

Chair Patrick Mullen
Vice Chair Lynne Williams
Secretary Mary Finnegan
Peter Singler
Bill Nelson
Carrie Heffernan
Laura Mullen
Martha Bremer

Board Members Absent:

Don Ness
Matt Baumgartner
Jason Vincent

DECC Staff Present:

Dan Hartman
Caty Kaups
Lucie Amundsen
Ronni Murphy

Others Present:

Chair Patrick Mullen called the meeting to order at 11:34 AM. A quorum of directors was present.

Approval of Consent Agenda

The consent agenda included the meeting agenda, meeting minutes from the regular meeting on September 29, 2021, minutes from the Board Retreat on October 11 and 12, 2021, and the September 2021 Finance Report. MOTION to approve the consent agenda requested by Chair P. Mullen; motion made by L. Mullen and seconded by Nelson. Motion unanimously carried.

Executive Director Report

Operational Highlights:

1. Amundsen presented a photo summary of recent and upcoming events hosted at the DECC.

Heffernan joined at 11:50 AM.

2. Update regarding current staffing levels provided, Hartman indicated staffing continues to be challenging.
3. No updates regarding the beverage contract.

4. Update provided regarding Curling Club ice plant, the temporary chiller is being installed.
5. Update provided regarding event scheduling and Delta variant impacts.

Committee Reports

Executive:

- Board Retreat reflections were discussed.

Finance:

- The committee reviewed Resolution 02-21 and the September finance statements.

Governance:

- Officer elections are coming up: nominations November, elections December.
- The committee is reviewing Board member term start and end date regulations.
- The committee will begin reviewing Board level policies soon.

Personnel:

- No updates to report.

Strategic Planning:

- No updates to report.

Old Business

No old business.

New Business

Discussed adjustment of the regular December meeting. The regular December meeting was initially scheduled for December 29, 2021 from 11:30 AM to 1:00 PM. Proposal to move the December meeting to December 14, 2021 at 4:00 PM to 5:00 PM. MOTION to adjust the December meeting date and time requested by Chair P. Mullen; motion made by Bremer and seconded by Stigler. Motion unanimously carried.

Reviewed and discussed Resolution 02-21 (Cruise Ship Facility). MOTION to approve Resolution 02-21 (Cruise Ship Facility) requested by Chair P. Mullen; motion made by L. Mullen and seconded by Vice Chair Williams. Discussion to note: The Board noted that approval of the resolution comes with no financial benefit to the DECC, but is in alignment with the greater good of the community.

Adjournment

Chair P. Mullen requested a motion to adjourn. The meeting adjourned at 12:42 PM.

Upcoming Meetings

The next regular meeting will be held November 17, 2021 at 11:30 AM. Location: Senator Sam Solon Board Room.

Minutes reported by Ronni Murphy, Office and Project Manager.

Submitted by:

Patrick Mullen, Chair

Mary Finnegan, Secretary