

**ENTERTAINMENT AND CONVENTION CENTER AUTHORITY  
SPECIAL BOARD MEETING  
JUNE 29, 2020**

A Special Board Meeting was held Monday, June 29<sup>th</sup>, 2020 as a video-conference via Zoom.

Board Members Present: Chair Karen Pionk, Vice Chair Pat Mullen, Secretary Lynne Williams, Don Ness, Mary Finnegan, Roger Reinert

Board Members Absent: Martha Bremer, Roz Randorf, Bill Nelson, Carrie Heffernan

DECC Staff Present: Renae Matt

CALL TO ORDER and QUORUM: Pionk called the meeting to order at 4:07 PM. A quorum of directors was present.

MOTION: Pionk reviewed the agenda and Mullen made a motion to approve. Finnegan seconded. The agenda was approved unanimously.

**Discussion of Consulting during COVID-19**

The board held a discussion regarding hiring a consultant to assist DECC staff during a leave of absence for DECC Executive Director, Chelly Townsend. It was stated that Townsend expects to return in three weeks, however, during that time, operational decisions will be needed. The board noted that typically a leave would not require a consultant, but due to the unfamiliarity with the current pandemic, it is believed that this would allow the board and staff to be confident in the steps being made to move forward. A consultant would have the ability to provide this guidance to DECC staff while communicating the process to the board. They clarified that this consultant would not be an interim role in any way, nor would they have executive powers to make decisions or speak with media on behalf of the DECC. Rather, they would consult and guide the DECC management team, assist in vetting, and provide the advice needed for staff to make decisions.

It was recommended that Reinert temporarily step away from the board and its duties to accept this consultant role and work with the staff for the next three weeks. The board took some time to discuss this recommendation and clarify what the role would entail. It was decided that the Executive Committee would review a drafted agreement so there is clear documentation and a full understanding of the role and expectations being asked.

MOTION: Finnegan made a motion to approve Reinert to temporarily step away from the board and take on the role of the DECC consultant. Williams seconded. The motion was passed unanimously with Reinert abstaining from the vote.

ADJOURN: Williams made a motion to adjourn which was seconded by Finnegan. The meeting adjourned at 4:26 PM.

**UPCOMING MEETINGS**

Next board meeting will be a regular meeting on July 29<sup>th</sup>, 2020 at 11:30 AM via Zoom.

Minutes reported by Renae Matt, Executive Assistant.

Submitted by:

\_\_\_\_\_  
Karen Pionk, Chair

\_\_\_\_\_  
Lynne Williams, Secretary